

--- (leave 3 blank lines, 12 points, single line spacing; only on the first page)

Key words – 10 points, light; on the right-hand side

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Name SURNAME\* (written in 12 points font, single line spacing, left-hand side)

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**INSTRUCTION FOR AUTHORS OF THE PAPERS SUBMITTED FOR  
PUBLICATION IN THE PROCEEDINGS OF ITC SS 2008  
(title written in 13 points font, bold, single line spacing, capital, centred)**

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These instructions provide the authors with requirements concerning the layout and style which should be adopted during preparation of a camera-ready paper. The paper should be typed using MS Word for Windows (it is preferable). All text material and illustrations will be reduced to 71 % before being published, and therefore the authors are requested to make sure that these will be legible after reduction. Recommended text area is 17×23.5 cm centred on A4 paper. Text pages must be produced to the maximal stipulated length. All text should be written using single line spacing. An informative and short abstract (10–15 lines) should be given at the beginning of the paper. Recommended format of the abstract is: length from 10 to 15 lines, 1 cm indentation on the left-hand side, typed in Times-type (Times New Roman is recommended), light, 10 points, single line spacing).

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**1. COMPOSITION OF TEXT MATTER (main heading, 12 points, bold, capital)**

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**1.1. STYLE FOR MANUSCRIPTS (sub-heading, 12 points, light, capital)**

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The language is English. The main body of the paper should be written in 12 points font (light and single line spacing) at a full length of line.

Each new paragraph should start with a 1 cm indentation. It is not recommended to leave additional blank lines between paragraphs.

Authors are requested to submit their manuscripts electronically as a PDF file by e-mailing it to [britta@net.t-labs.tu-berlin.de](mailto:britta@net.t-labs.tu-berlin.de). Information can also be found at the symposium homepage: <http://www.net.t-labs.tu-berlin.de/itc/>

The total length of a paper should not exceed 15 pages.

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**1.2.1. MATHEMATICAL FORMULAE (sub-heading, 12 points, light, capital)**

The formulae should be centred and numbered on the right-hand side of the page.

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\* Institution represented by the Author, address and e-mail – font size 10 points under line of 4 cm in length

For pagination use 12 points font, light. All symbols representing variables should be typed in italics (both in the formulae and in the text). e.g.,

--- (leave 1 blank line before and after a formulae, 10 points, single line spacing)

$$\sum_{i=1}^m T_{(i+1)}i + \sum_{j=2}^n S_j \leq 0 \quad (3)$$

--- (leave 1 blank line before and after a formulae, 10 points, single line spacing)

Other recommendations include the following: do not use slash marks in place of parentheses and apply the en-dash to represent ranges e.g., 3–45 MPa.

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## 2. ILLUSTRATIONS

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Illustrations should be numbered consecutively. Captions given in English should be centred. Leave one line space between the figures. For figure captions use 10 points font.

Original drawings or diagrams (except for photographs for which blank space is to be left) should be attached with white transparent glue on (or near) the page where they are first referred to. Photographs must not be glued; but it should be indicated on the back of each photograph where to place it in the text.

The proceedings will be published in grayscale print. Please, make sure that your illustrations are clearly recognisable in grayscale.

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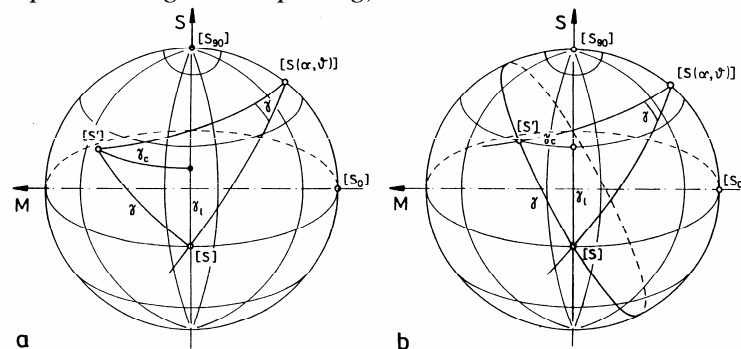


Fig. 2. For figure captions ... (10 points)

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If an illustration is very small, you may impose the caption (or continue the text) next to it.

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## REFERENCES (12 points, bold, capital)

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References should be given in the style presented below, with the names of authors being listed in alphabetical order; font size 10. Particular items referred in the text should be given on-line by bracketed numerals, e.g., [5].

- [1] BIRD R., *An algorithm for a certain class of file allocation problems in distributed databases*, Proceedings of the 7th International Conference on Telecommunication Systems, University of Leeds, Hamburg 1998, pp. 424–459.
- [2] JACKSON J.K., *Monitoring and control data management*, Archives of Computer Science, Vol. 28 (1999), No. 5, pp. 123–134.
- [3] STAR R., *Theory of unplugged*, Elsevier, Las Vegas 2002.

**NOTE: The instruction is written exactly in style which should be adopted by the authors of papers accepted for publication in the Proceedings of the 19<sup>th</sup> ITC Specialist Seminar, 2008, Berlin, Germany.**